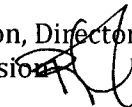


M E M O R A N D U M

TO: Kathleen Allen, Administrator
Ethics Administration

FROM: Robin Gremillion, Director
Disclosure Division 

DATE: January 22, 2016

DOCKET: 2016.061

RE: MARTINEZ JR., FEDERICO "FRED"
Tier 2.1 Annual Personal Financial Disclosure Statement covering 2013
Louisiana Emergency Response Network
Late Fee: \$1500
WAIVER REQUEST

Federico Martinez has served as a member of Louisiana Emergency Response Network Board since 2009. His term expired in 2014. Mr. Martinez has filed three disclosure statements and/or amendments with this agency.

On December 22, 2015, Mr. Martinez timely requested a waiver of late fees related to the above referenced disclosure statement. He stated that he was hospitalized and recuperating during 2014 and for that reason unable to timely file the disclosure statement. On this date, correspondence was sent to Mr. Martinez requesting supporting documentation. The chronology follows:

Tier 2.1 Annual Personal Financial Disclosure Statement covering 2013

- Original PFD due date: May 15, 2014
- NOD-FF Received: February 2, 2015
- PFD due date based on receipt of NOD: February 11, 2015
- PFD filed: July 9, 2015
- Days late from receipt of NOD: 148
- Total days late from initial due date: 421
- Late Fee Order Received: December 22, 2015
- Payment or waiver request due date: February 11, 2016
- Waiver request received: December 22, 2015

Other PFD Late Fees: No

Other CF Late Fees: No

Other Outstanding Disclosures: No

Prior Disclosure Late Fees: No

Reassessed Late Fees: No



STATE OF LOUISIANA
DEPARTMENT OF STATE CIVIL SERVICE
LOUISIANA BOARD OF ETHICS

P.O. BOX 4368
BATON ROUGE, LA 70821
(225) 219-5600
FAX: (225) 381-7271
1-800-842-6630
www.ethics.state.la.us

CERTIFIED MAIL

NO. 70132250000226963585

RETURN RECEIPT REQUESTED

January 28, 2015

Federico "Fred" Martinez, Jr
1057 Paul Maillard Road
Luling, LA 70070

NOTICE OF DELINQUENCY - FAILURE TO FILE

Statement covering 2013

Louisiana Emergency Response Network

Pursuant to La. R.S. 42:1124.4, if a person fails to file a Personal Financial Disclosure Statement as required by 42:1124, 1124.2, 1124.2.1, or 1124.3; omits information; or files inaccurately, a Notice of Delinquency shall be issued. A review of our records indicates that we have not received your Personal Financial Disclosure Statement covering 2013.

You have 7 business days from the date of receipt of this Notice to file your Tier 2.1 Personal Financial Disclosure Statement covering 2013, or to submit an Answer explaining why you feel you are not required to file a Personal Financial Disclosure Statement. Failure to file a Personal Financial Disclosure Statement or an Answer within the 7 business days will subject you to an automatic late fee of \$50 per day up to a maximum of \$1,500. Proof of timely filing is determined by the U.S. Postal Service postmark; receipt from the U.S. Postal Service; or receipt from a commercial delivery service.

The form for the Tier 2.1 Personal Financial Disclosure Statement (Form 417) is available on the Louisiana Board of Ethics website at www.ethics.state.la.us. If you have any questions, you may contact a Disclosure Division employee at 225/219-5600 or 800/842-6630.

AN EQUAL OPPORTUNITY



SENDER: COMPLETE THIS SECTION

- Complete items 1, 2, and 3. Also complete item 4 if Restricted Delivery is desired.
- Print your name and address on the reverse so that we can return the card to you.
- Attach this card to the back of the mailpiece, or on the front if space permits.

P.O. BOX 4368
BATON ROUGE, LA 70821
(225) 439-5800
FAX: (225) 381-7271
1-800-842-6633
www.ethics.state.la.us

COMPLETE THIS SECTION ON DELIVERY

BOARD OF ETHICS

A. Signature

Pam White
B. Received by (Printed Name)
Pam White

- ☐ Agent
- ☐ Addressee

C. Date of Delivery

2-2-15

1. Article Addressed to:

Federico "Fred" Martinez, Jr
1057 Paul Maillard Road
Luling, LA 70070



D. Is delivery address different from item 1? ☐ Yes
If YES, enter delivery address below: ☐ No

3. Service Type

- ☒ Certified Mail® ☐ Priority Mail Express™
- ☐ Registered ☒ Return Receipt for Merchandise
- ☐ Insured Mail ☐ Collect on Delivery

4. Restricted Delivery? (Extra Fee)

☐ Yes

2. Article Number

(Transfer from service label)

7013 2250 0002 2696 3585

PS Form 3811, July 2013

Domestic Return Receipt

AN EQUAL OPPORTUNITY

LOUISIANA BOARD OF ETHICSPost Office Box 4368
Baton Rouge, Louisiana 70821**TIER 2.1 PERSONAL FINANCIAL DISCLOSURE STATEMENT (ANNUAL)**This Report Covers Calendar Year: 2013☒ ORIGINAL REPORT☐ AMENDED REPORT☐ I currently hold an office that would require me to file a Tier 3 Personal Financial Disclosure Statement.
As such, I have completed SCHEDULE D.Name of Filer (print full name): Federico Martinez Jr.Mailing Address: 805 Derbigny St.City, State, Zip: Gretna, LA 70053Name of Board/Commission (no abbreviations): (LERN) Louisiana EmergencyDate of Appointment: 2009 Response NetworkDate Appointment Expires: 2014Name of Spouse (print full name): None

Spouse's Occupation: _____

Principal Business Address: _____

City, State, Zip: _____

CHECK ONE:

- ☒ Neither I, nor any member of my immediate family, have a personal or financial interest in any entity, contract, or business, or a personal or financial relationship, that in any way poses a conflict of interest, which would affect the impartial performance of my duties as a member of the board or commission.
- ☐ I have attached a statement describing any conflicts, and actions I am taking to resolve or avoid the conflicts.

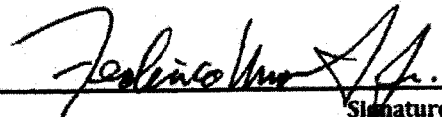
Check all that apply:

- ☒ I have filed my state income tax return for the previous year.
- ☐ I have filed for an extension of my state income tax return for the previous year.
- ☒ I have filed my federal income tax return for the previous year.
- ☐ I have filed for an extension of my federal income tax return for the previous year.

NOTE: La. R.S. 42:1124.2.1 does not provide you the opportunity to request an extension in filing your personal financial disclosure statement.

Certification of Accuracy

I do hereby certify that the information contained in this personal financial disclosure statement is true and correct to the best of my knowledge and belief.


Signature of Filer

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STATE OF LOUISIANA
DEPARTMENT OF STATE CIVIL SERVICE
LOUISIANA BOARD OF ETHICS
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BATON ROUGE, LA 70821
(225) 219-5600
FAX: (225) 381-7271
1-800-842-6630
www.ethics.state.la.us

CERTIFIED MAIL

NO. 70151520000294529987

RETURN RECEIPT REQUESTED

December 1, 2015

Federico "Fred" Martinez, Jr.
805 Derbigny Street
Gretna, LA 70053

RE: Tier 2.1 Annual Personal Financial Disclosure Statement for calendar year 2013
Louisiana Emergency Response Network
Late Fee Assessment – Report: PFD15011521

Dear Federico "Fred" Martinez, Jr.:

Enclosed is an assessment of a late fee pursuant to La. R.S. 42:1124.4. Please submit a check or money order in the amount of \$1,500 payable to the *Louisiana State Treasurer*, Post Office Box 4368, Baton Rouge, Louisiana 70821.

You have 20 days from the receipt of this letter to submit payment or dispute this assessment. To dispute the assessment, you may elect to:

- **Request a waiver to the *Board of Ethics***
If you choose to request a waiver of the late fee, your request should include specific details, along with supporting documentation, as to why, in your opinion, you have *good cause* for not timely filing the report and why the late fee should be reduced, suspended, or waived. The request should be submitted to the attention of: *Louisiana Board of Ethics*, Post Office Box 4368, Baton Rouge, Louisiana 70821. You may also fax the request to 225/381-7271. Also, if you would like to appear before the Board of Ethics in connection with your request, you should state that in your request. If you request an appearance, you will be notified of the place and time prior to the meeting.
- **Appeal the assessment directly to the *Ethics Adjudicatory Board***
If you choose to appeal the assessment of the late fee, the proceedings will go before a three judge panel of administrative law judges. The panel will determine if you were required to file the disclosure statement and whether the disclosure statement was filed late. Mitigating factors are not considered. The Ethics Adjudicatory Board does not have the authority to reduce, suspend, or waive a late fee assessment. If you choose to *appeal* the assessment, you should submit your request to the attention of: *Executive Secretary*, Ethics Administration, Post Office Box 4368, Baton Rouge, Louisiana 70821. You may also fax the request to 225/381-7271.

If you do not pay, dispute, or appeal the assessment of the late fee, the matter will be forwarded to the Attorney General's Office to pursue collection. If the matter is forwarded to the Attorney General's Office for collection, you may be responsible for all additional costs incurred. Additionally, late fees not paid by the due date will be posted on the agency website.

You should be aware that unpaid fines, fees, or penalties may have an adverse effect on your ability to run for public office, as the *Board of Ethics* will object to your candidacy in future elections pursuant to La. R.S. 18:491 and 18:492.

If you have any questions, you may contact Robin Gremillion at 225/219-5600 or 1-800-842-6630.

Sincerely,

Donna Bourgeois

Donna Bourgeois
Administrative Coordinator

**STATE OF LOUISIANA
BOARD OF ETHICS**

**In Re: Tier 2.1 Annual Personal Financial Disclosure Statement 2013
Louisiana Emergency Response Network
Late Fee Assessment – Report: PFD15011521**

ORDER

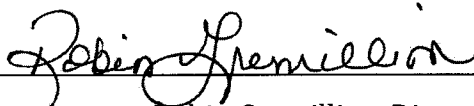
FEDERICO "FRED" MARTINEZ, JR. was required to file a Tier 2.1 Annual Personal Financial Disclosure Statement for calendar year 2013 pursuant to La. R.S. 42:1124 et seq.

On February 2, 2015, FEDERICO "FRED" MARTINEZ, JR. received a Notice of Delinquency for failing to file the disclosure statement. The notice required that the disclosure statement be filed by February 11, 2015 (pursuant to La. R.S. 42:1124.4). FEDERICO "FRED" MARTINEZ, JR. filed the Tier 2.1 Annual Personal Financial Disclosure Statement for calendar year 2013 on July 9, 2015 and was 148 days late.

La. R.S. 42:1124.4 authorizes the assessment of a \$50 late fee per day (not to exceed \$1,500) against FEDERICO "FRED" MARTINEZ, JR. for this late filing.

Accordingly, **IT IS ORDERED** that a late fee of \$1,500 be assessed against FEDERICO "FRED" MARTINEZ, JR. for failing to timely file the Tier 2.1 Annual Personal Financial Disclosure Statement for calendar year 2013.

ORDER signed on the 1st day of December 2015 at Baton Rouge, Louisiana.



Robin Gremillion, Director

Disclosure Division

Federico "Fred" Martinez, Jr.
805 Derbigny Street
Gretna, Louisiana 70053

2015 DEC 22 PM 2:59

December 21, 2015

Via facsimile only: (225) 381-7271

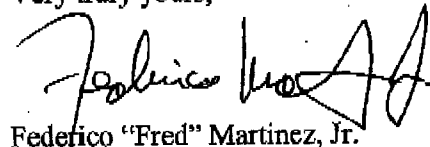
Ms. Donna Bourgeois
Administrative Coordinator
Louisiana Board of Ethics
P.O. Box 4368
Baton Rouge, Louisiana 70821

RE: Tier 2.1 Annual Personal Financial Disclosure Statement for calendar year 2013
Louisiana Emergency Response Network
Late Fee Assessment – Report: PFD15011521

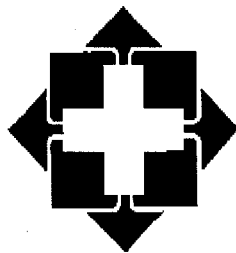
Dear Ms. Bourgeois:

I am writing to request a waiver of the \$1,500.00 late fee being assessed on my late filing of the 2013 Tier 2.1 disclosure. I have filed my disclosures timely in all the other years that I served on the Louisiana Emergency Response Network Board. Unfortunately, I was hospitalized and recuperating during the time period in 2014 when my disclosure normally would have been prepared and filed. After I recovered, the need to prepare and file the disclosure had completely slipped my mind. I apologize for this oversight, and ask that the Board waive my late fee, as this is the first time I have been late with my disclosure. I assure the Board that I will take appropriate steps to keep this from happening again. The Board's consideration of my request is greatly appreciated.

Very truly yours,



Federico "Fred" Martinez, Jr.



Access Health Louisiana

Your Community Healthcare Network

Federally Qualified Health Center
2900 Indiana Ave
Kenner, LA 70065
Phone (504) 575-3700 Fax (504) 575-3690

FAX COVER SHEET

TO: Donna Bourgeois

PHONE: _____

FAX: 504 575 381 7271

FROM: Fred Martine

PHONE: 504 575 3749

DATE: 12/22

OF PAGES: 2
(Including cover sheet)

RE: In Disclosure Stmt

NOTES: _____

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1-800-842-6630
www.ethics.state.la.us

January 22, 2016

Federico "Fred" Martinez, Jr.
805 Derbigny Street
Gretna, LA 70053

RE: Request for Additional Information
Tier 2.1 Annual Personal Financial Disclosure Statement
Report ID# PFD15011521
Waiver Request

Dear Federico "Fred" Martinez, Jr.:

On December 23, 2015, you requested a waiver of the \$1,500 late fee that was issued in connection with the filing of the above referenced disclosure statement.

In your request, you state that because you were hospitalized and recuperating during 2014, you were unable to timely file the Tier 2.1 Annual Personal Financial Disclosure Statement covering calendar year 2013. If you would like the Board to consider the request as stated, you must provide documentation to support and verify your claim. The documentation must be received by this agency on or before **February 22, 2016**.

If you have any questions, or need clarification on what to submit, you may contact me at 1-800-842-6630 or 225-219-5600.

Sincerely,

A handwritten signature in cursive script that reads "Robin Gremillion".

Robin Gremillion, Director
Disclosure Division